

DISTRICT 9423 LEADERSHIP TEAM MEMBER ROLE DESCRIPTION

The District organisation's purpose is to support and develop Rotary leaders, members and their Clubs to grow Rotary in a sustainable way; encourage engagement and collaboration within the Rotary family; and increase our collective impact

ROLE: YOUTH COMMITTEE CHAIR

<p>PURPOSE</p>	<p>To support and develop the capacity of the District leadership team to grow and strengthen Rotary in Western Australia; and</p> <p>To generally contribute to the District organisation's purpose as part of the District leadership team</p>
<p>WHAT SUCCESS LOOKS LIKE</p>	<ul style="list-style-type: none"> ▪ Growing and thriving Youth programs and projects in Western Australia ▪ Youth programs and projects are well managed, and participants are safe and protected ▪ Youth programs and projects are well supported ▪ Details of Youth programs easily accessible by clubs
<p>SERVICES AND ROUTINES</p>	<p><i>What is being delivered and how</i></p> <p>Lead the Committee that oversees the management of Youth programs and projects including:</p> <ul style="list-style-type: none"> ▪ Governance <ul style="list-style-type: none"> – Recommend Youth projects to the District Board for the coming year (based on risk and leadership). – Ensure projects adhere to the Youth project Bylaws – Collate Annual reports for all Youth projects (for inclusion in the District Annual report) – Ensure Risk and OHS assessments on all Youth projects – Ensure District Insurance officer is advised of all Youth projects by March annually ▪ Finance Ensure Audited accounts for District projects, are available for the District Annual report. ▪ Communication Provide a single web-based platform for all Youth projects
<p>KEY RELATIONSHIPS</p>	<p><i>Key internal and (if relevant) external relationships</i></p> <ul style="list-style-type: none"> ▪ Programs and Projects Director: regular two-way communication

	<ul style="list-style-type: none"> ▪ Club Youth Directors and Presidents: Liaison ▪ Club Partners Team: promotion of Youth projects
RHYTHMS	<p><i>Indicative schedule/time commitment of the job</i></p> <ul style="list-style-type: none"> ▪ Preparation of annual Youth projects plan ▪ Chair monthly meetings of Youth Committee ▪ Contribute to Club Partners team meetings as required
YOU NEED TO BE OR WANT TO DEVELOP YOURSELF AS.....	<p><i>Skills and attributes</i></p> <ul style="list-style-type: none"> ▪ The District Youth Committee Chair has a clear vision to continuously strengthen and grow Rotary Youth projects in Western Australia ▪ Highly experienced in Youth projects and processes ▪ Skilled in managing volunteers
OTHER	<p>There are Committees for each of the District Youth Programs, including:</p> <ul style="list-style-type: none"> ▪ Rotary Youth Exchange ▪ Rotary Youth Leadership Camps (RYLA, RYPEN, RYLEAP) ▪ 4 Way Speaking Test ▪ National Youth Science Fair ▪ Camp Opportunity