

DISTRICT 9423 LEADERSHIP TEAM MEMBER ROLE DESCRIPTION

The District organisation's purpose is to support and develop Rotary leaders, members and their Clubs to grow Rotary in a sustainable way; encourage engagement and collaboration within the Rotary family; and increase our collective impact

ROLE: CLUB PARTNER

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| <p>PURPOSE</p> | <p>To support Club development; and To generally contribute to the District organisation's purpose as part of the District leadership team</p> |
| <p>WHAT SUCCESS LOOKS LIKE</p> | <ul style="list-style-type: none"> ▪ All Clubs have a Club Development program shared with and supported by their Club partner ▪ Collaboration with clusters is the norm |
| <p>SERVICES AND ROUTINES</p> | <p><i>What is being delivered and how</i></p> <ul style="list-style-type: none"> ▪ Meet separately with President-Elects in cluster to ascertain current state of Club/development; challenges and opportunities; and aspirations for Presidency ▪ Hold workshop with cluster President-Elects (or Presidents early in the term) to share (as above) and discuss opportunities for collaboration (eg on projects or club development activities etc) ▪ Support Club Presidents to develop a club development plan with their Board and Club (could be part of developing a strategic or action plan, depending on where the club is up to) ▪ Link club leaders to District and RI support and resources as required ▪ Encourage proper club governance procedures ▪ Encourage club leaders to engage with training, development and leadership opportunities offered by District ▪ Ensure clubs are using ClubRunner – liaise as required with District Secretary ▪ Support implementation of club development plans including cluster activity ▪ Coach and mentor Club Presidents as required ▪ Actively contribute to the Club Partners team |

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| <p>KEY RELATIONSHIPS</p> | <p><i>Key internal and (if relevant) external relationships</i></p> <ul style="list-style-type: none"> ▪ District Governor: regular two-way communication ▪ Club Partners team: active participation ▪ District Development Director: Club Partner team development ▪ Club Partner Representative: contribute to knowledge exchange ▪ Club Presidents and leadership teams: mentoring, coaching, support, liaison |
| <p>RHYTHMS</p> | <p><i>Indicative schedule/time commitment of the job</i></p> <ul style="list-style-type: none"> ▪ Monthly meetings of Club Partners team ▪ Regular communication with Club Presidents ▪ Cluster meetings as determined ▪ Club and/or Board meetings as determined |
| <p>YOU NEED TO BE OR WANT TO DEVELOP YOURSELF AS.....</p> | <p><i>Skills and attributes</i></p> <ul style="list-style-type: none"> ▪ Coaching and mentoring skills ▪ Facilitation and communication skills ▪ Understanding of Club development ▪ Club leadership experience (preferred) ▪ Strong working knowledge of the support, tools and resources available from District and Rotary International |
| <p>OTHER</p> | <p>Note this role complies with Rotary International's 'Assistant Governor' role. The training resources that are associated with Assistant Governor are to be utilised.</p> |